

Friday April 4, 2008

4-5pm. BSLC 205.

Open forum on "Careers at Liberal Arts Colleges". It will be open to as many people as possible (graduate and post-graduate students). Coffee, tea and treats provided

Strategic Planning for Career Success Workshop

Part 1: Friday 5:30 - 8:30 pm.

This session, which will include dinner, will be an introduction to planning and a session of brainstorming in small clusters (3 or 4 people) to get the juices flowing.

5:30 - 6:00	BSLC 202	Welcome and introductory comments from Drs. Pearson and Skromne. What's the purpose of career planning and what are the goals for the workshop?
6:00 - 6:45	BSLC 202	Discussion of pre-workshop assignment and brainstorming about goals and strategies at dinner tables. Questions will be circulated to prompt conversation. Pizza, salad, dessert, soda and beer will be served.
6:45 - 7:00	BSLC 202, 205, 2 nd floor balcony, atrium	A brief description of an action agenda
7:00 - 7:15	BSLC 202	Time to work individually to brainstorm ideas of goals.
7:15 - 7:45	BSLC 202	Share preliminary goals within clusters.
7:45 - 8:15	BSLC 202	One person from each cluster report out to the full group one or two best ideas from within the group.
8:15-8:30	BSLC 202	Concluding remarks and setting the stage for tomorrow

Saturday April 5, 2008

Part 2: Saturday 9:00 – 1:15 pm

This session will be a combination of shorter group discussions about specific topics, mixed with time for reflection in clusters again and finishing with a chance for each person to report out (1 minute) about some component of their action plan.

9:00 - 9:30	BSLC 2 nd floor balcony	Touch base with clusters about what thoughts you had overnight. (Coffee, tea, juice, fruit, rolls and bagels served).
9:30 - 10:15	BSLC 202	Topic 1 presentation/discussion.
10:15 - 10:30	BSLC 2 nd floor balcony	Break
10:30 - 11:15	BSLC 202	Topic 2 presentation/discussion.

11:15 - 11:45	BSLC 202, 205, 2 nd floor balcony, atrium	Time to work individually on action agendas.
11:45 – 12:30	BSLC 202	Work in clusters on action agendas. (Sandwiches and drinks served).
12:30 – 1:00	BSLC 202	Reporting out by individuals
1:00 – 1:15	BSLC 202	Evaluation and Concluding Remarks

Topic 1. Strategies for making and marketing yourself and your products.

In an academic setting, you'll be in the business of teaching and mentoring students as well as advancing your discipline through high-quality research. How can you be prepared for success in both teaching and research and how can you find a balance so that you're successfully able to pursue both? Where can you get funding to support your goals?

Topic 2. Juggling the multifaceted role of a leadership position.

As you begin an academic career, you will be encouraged and expected to provide leadership in your courses, your research group, your department and more broadly within the college or university. What are some of the keys to effective leadership and how can you begin preparing now for these leadership roles? What are some of the strategies to make the best of your professional and personal time?

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